



**International Code Council
BUILDING CODE ACTION COMMITTEE (BCAC)**

**2023/2025 CYCLE MEETING #41
Virtual Meeting**

**Thursday, Feb. 23, 2023: 2:00 pm EST/1:00 pm CST/Noon MST/11:00 am PST
(2 hours)**

[Join meeting](#)
[BCAC web page](#)

Committee Chair: Jeff Grove

Committee Secretariats: Kim Paarlberg and Samhar Hoz

A. Call to order.

B. Meeting Conduct.

- a. **Identification of Representation/Conflict of Interest**
- b. **ICC [Council Policy 7 Committees](#)**: Section 5.1.10 Representation of Interests
- c. **ICC [Code of Ethics](#)** ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment, it is expected that participants shall act with courtesy, competence, and respect for others.
- d. **[CP50-21 Antitrust Compliance](#)**.
- e. **Copyright**. Discuss the need to make sure that proposals do not contain copyrighted materials from other organizations.

C. Introductions/Roll Call.

- a. Committee Roll Call
- b. Interested parties, please sign in [here](#)
- c. Approval of minutes/agenda

D. BCAC Role and Code Development process.

- a. **Overview of revised Code Development Process.** [Link to Revised Code Development Process](#)
- b. **Overview of committee process.** Discussion of CP31 items 1-4, 6.3 and 6.4. [CP31](#)
- c. **Main BCAC Meetings.** More formal and final decisions on proposals. Discuss role and general frequency.
- d. **WGs.** Discuss existing WG structure.

e. **Overall process for 2024**

- i. **Materials.** Code changes on cdpACCESS and staff drafts
 - ii. **Schedule.** Virtual and 1 in person meeting coordinated with FCAC. In person will be 1.5 to 2 days long in Chicago.
- f. **Scope and Crossover.** Communication and coordination with other CACs
- g. **Committee Rules of Procedure.** CP31 and CP7

E. REVIEW PREVIOUS BCAC WORK GROUP DOCUMENTS AS APPLICABLE

- a. Items that were disapproved from last cycle, Group A and B

F. REVIEW BCAC 2023 NEW ITEMS FOR CONSIDERATION

- a. Staff has a start of list to start developed from staff and emails received
- b. New Items

G. WORK GROUPS

- a. Administrative
- b. Egress
- c. Existing Building
- d. General
- e. Occupancy
- f. Residential
- g. Structural

H. OTHER BUSINESS

I. NEXT MEETING

J. ADJOURN

FOR FURTHER BUILDING CAC INFORMATION BE SURE TO VISIT THE ICC WEBSITE:
[BCAC Website](#)

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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