



MEETING #44 MINUTES

ICC BUILDING CODE ACTION COMMITTEE (BCAC)

2023/2024/2025/2026 CYCLE Virtual Meeting #44

Friday, June 1, 2023, 3:00 to 5:00 pm Eastern

Committee Chair: Jeff Grove

Committee Secretariats: Kim Paarlberg and Samhar Hoz

A. Welcome and Introductions

1. Call to Order The meeting was called to order at approximately 2:00 pm.
2. Introduction of Attendees/Roll call

BCAC members present:

Tim Earl
Jeff Grove, Chair
~~Chris Heidrich~~
Chris Jensen – Vice-chair
Edward Kaminski
Eirene Knott – Vice-chair
Cesar Lujan
Chris McWhite
Jeff Munsterteiger
~~Ryan Rehn~~
David Tyree
Kota Wharton

ICC Staff present:

Kim Paarlberg
Samhar Hoz
Keith Enstrom
~~Fred Grable~~
~~Larry Novak~~
~~LaToya Quinton Owens~~
~~Kris Stenger~~
Beth Tubbs
~~Ed Wirtschoreck~~

Interested parties present:

Amber Armstrong, self
Eric Banks, e.w.banks consulting llc (rep North America Modern Building Alliance)
Christopher Chwedyk, AIA, The Code Group, Inc
Allison Cook, Arlington County, VA
Tony Crimi, A.C. Consulting Solutions Inc.
Wanda Edwards, Hickman group
Greg Johnson consulting for the National Multifamily Housing Council

Kenneth King, Willdan Engineering
William Koffel, Koffel Associates, Inc.
Ed Lisinski, AWC
Andy Lodge, Burden of Roof Technical Services, representing ARMA
Marc Nard, MJN Engineering Code Development
Shane Nilles, City of Cheney representing myself
Kris Owen, Consultant
John Taecker, UL Solutions
John Woestman, Kellen Company, rep. BHMA

A. Meeting Conduct. *Kim explained general concepts. See links for additional detail.*

- a. **Identification of Representation/Conflict of Interest**
- b. **ICC Council Policy 7 Committees:** Section 5.1.10 Representation of Interests
- c. **ICC Code of Ethics** ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment, it is expected that participants shall act with courtesy, competence, and respect for others.
- d. **CP50-21 Antitrust Compliance.**
- e. **Copyright.** Discuss the need to make sure that proposals do not contain copyrighted materials from other organizations.

B. Introductions/Roll Call.

- a. Committee Roll Call
- b. Interested parties signed in virtually - *see attendance at the top of this report*
- c. Approval of 2-23-2023 minutes and 3-24-2023 agenda – *approved*

C. BCAC Role and Code Development process.

- a. **Overview of revised Code Development Process.** [Link to Revised Code Development Process](#)
- b. **Overview of committee process.** Discussion of CP31 items 1-4, 6.3 and 6.4. [CP31](#)
- c. **Overall process for 2024**
 - i. **Materials.** Code changes on cdpACCESS and proposal development for work groups on teams
 - ii. **Schedule.** Virtual and 1 in person meeting coordinated with FCAC. In person will be 1.5 to 2 days long in Chicago.
Date TBD (Sept. 2023), probably after work groups have initial drafts of proposals to allow for coordination
- d. **Scope and Crossover.** Communication and coordination with other CACs
BCAC will coordinate with PMGCAC, FCAC, SEHPCAC and Healthcare
Expect input from some standards committees
- e. **Committee Rules of Procedure.** CP31 and CP7

D. Administration Items

E. Work Group Report on Progress – (struck out dates will be cancelled due to ICC technical staff meeting or holiday)

All Work Group Meetings on BCAC calendar on the teams page at [BCAC Calendar](#)

- a. Administrative – Meetings every other Tuesday, 11-12 Eastern
April 25, May 9, 23, June 6, 20, July 4, 18
Working on proposal to change 'accessibility' to 'access to'

- b. Egress- Meetings every other Wednesday, 11-1 Eastern
April 5, 19, May 3, ~~17~~, 29, June 14, 28, July 12, 26
Two proposals submitted. Several items discussed and drafts assigned.
- c. Existing Building – 2024
Julie will be bringing back additional ideas for reorganization.
- d. General – Meetings every other Wednesday, 11-12 Eastern
April 12, 26, May 10, 24, June 7, 21, July 5, 19
- e. Occupancy – Meetings every other Tuesday, 11-12 Eastern
April 18, May 2, ~~16~~, 30, June 13, 27, July 11, 25
Two proposals submitted.
- f. Residential – 2024 – not started yet
- g. Structural – 2024 – not started yet

F. REVIEW OF PROPOSALS

- Occupancy Item 7 – accessory in Assembly
 - Comments to be sent back to work group
- Occupancy Item 10 – photoluminescent markings
 - Comments to be sent back to work group
- Egress Item 10 – ICC 300 in IPMC
 - ICC 300 to add cost impact statement
 - Approved for co-sponsorship (10-0-0)
 - Move forward as BCAC/ICC 300 proposal
- Egress Item 20 – IPMC for stairways, ramps, handrails and guards
 - Approved to move forward as BCAC proposal (10-0-0)

G. OTHER BUSINESS

- FCAC Update from Beth Tubbs
 - Meeting June 2, 2023
 - 7 work groups
 - Discussion of rated corridors and elevator opening protection – probably not moving forward in FCAC
 - Joint FCAC/BCAC
- CAC Chapter Scope Work Group
 - Meeting June 13, 2023
 - Steve Orlowski is Chair

H. NEXT MEETING – TBD – doodle poll for week of July 10

I. ADJOURN